



## product overview

### Supply Chain

#### Highlights

- A comprehensive set of on-line tools to enable you to manage your supply chain
- Unique 'Vendor Registration Document' solution Workflow processes integrated into your business Based upon Causeway's award winning Enterprise Content Management technology
- Fast powerful search Simple 'Traffic Light' Accreditation system
- Plus a performance measurement system to share information on how vendors are performing

# My Register

For companies in construction who need effective and compliant procurement and are under increasing pressure from Clients and Regulators.

MyRegister is the proven web based pre-qualification service, providing access to rationalised and compliant supply chain information. Unlike current costly local procurement practices, MyRegister reduces the cost and risk of tendering and procurement by providing an online register of properly evaluated vendors. The system enables a safe and consistent procurement platform that can be accessed by all staff, at any location, associated with your specific buying processes.

#### The challenge

Over a period of time, a company's vendor master file invariably becomes unmanageable and inaccurate, containing duplications and out-of-date records. It is now becoming recognised that the problem of inaccurate vendor and supplier information is contributing significantly to the spiralling costs of the tendering and procurement process.

Managing your organisations vendor data is a complex task. Keeping track of each company's contact details, trade and area coverage, Health and Safety, QA, insurance and financial information can be an expensive, time consuming and an administrative headache.

**My Register provides the solution.**

#### The System Solution

The MyRegister solution provides a range of on-line tools that enable companies to compile and maintain accurate and comprehensive information on their subcontractors and suppliers.

Based around Causeway's award winning Enterprise Content management technology, My Register represents the most efficient cost effective service for organisations to proactively manage supplier information.

The MyRegister system fits in with your internal processes to provide a workflow that ensures that your vendor data is kept up to date and accurate.

The MyRegister solution provides all the software tools needed to enable your staff to maintain your supply chain register.



## Vendor Registration Document.

The MyRegister system provides functionality to collect vendor information via an online Vendor Registration Document (VRD). The VRD has been developed to facilitate a more efficient process for the collection and updating of information relating to the companies with which you trade. A workflow is provided that is associated with vendor completion of the VRD. The workflow ensures proper checking and authentication procedures are carried out by your staff, before the database is updated.

The VRD cuts the cost and time it takes to maintain data on preferred suppliers and subcontractors; whilst these companies can also be sure that they are always represented accurately without repeatedly responding to your requests for information.

The VRD is pre-populated with existing held data to assist the vendor in review and updating. Pre-populating the VRD lessens the work that the sub-contractor or supplier has to do and thereby helps to ensure compliance.

## Reduce Risk

The automated processes within MyRegister that provide reliable, accurate and up to date vendor information will reduce the risk of selecting non-compliant or poorly qualified suppliers.

With a focus on fewer suppliers and trusted partnerships, MyRegister will enable buyers to reduce project risk, by developing more informed business relationships through a greater understanding of your partners' capability and performance.

## Win More Profitable Work

MyRegister encourages the development of trusted partnerships within the supply chain. With a more open approach to tendering and procurement it is possible to deliver best value throughout the supply chain, which in turn will deliver high returns for both contractors and suppliers.

## Manage Cost

Through dealing with fewer suppliers in a simplified tendering model, it will promote a greater understanding and focus on where profits can be realised.

Through increasing the efficiency of the vendor data management process, back office administration costs will be reduced, ultimately contributing to increasing the bottom line.

## Services Portfolio

A crucial factor in the successful launch of a MyRegister system is populating it with clean current vendor data. Many companies do not have the resources or experience to carry out an intense data cleansing and audit exercise on several thousand vendors. Causeway offers not only the tools to enable the customer to manage his vendor information but also a range of services to assist with a rapid and effective start up.

## Vendor Data Health Check

This service is the first step in assessing the scope of an Initial Data Collection service. Prior to implementing a MyRegister solution for your vendor data, the Health Check provides you with an early insight into the condition of your current database. The initial Health Check validates your details against over 350,000 records maintained within the industries most comprehensive online database, the Building Register, and provides statistics relating to the number of inaccurate records. A database of these records will be returned marked up according to the findings of the Health Check.

## Summary

MyRegister is the most comprehensive managed vendor database solution, ensuring your organisation consistently conforms to changing industry legislation and modern procurement procedures.

MyRegister significantly reduces the administrative burden and inefficiencies associated with maintaining accurate vendor information. Whilst promoting cost effective best practice procedures throughout the tendering and procurement process.

The portfolio of services ensure a quick return on investment and project success.

To find out how Causeway  
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